



# FIA ENVIRONMENTAL ACCREDITATION PROGRAMME INITIAL EVALUATION FORM

## INSTRUCTIONS FOR COMPLETING THIS FORM

### GENERAL INSTRUCTIONS

This accreditation form aims to help you evaluate your environmental performance.

The questions below are linked to the [FIA Environmental Accreditation Guidelines](#). For each of the points below, please select one of four answers – Yes, Partially, No or Not Sure.

Once the form is completed, please return it to [afe@fia.com](mailto:afe@fia.com).

Your replies will be evaluated and you will be provided with an initial indication of your potential level of accreditation as well as the next steps in order to finalise the accreditation process.

### DETAILED INSTRUCTIONS

This form has four (4) sections and all sections must be completed – please read all instructions contained within each section carefully prior to completing that section.

For queries about this form, please send an email to [afe@fia.com](mailto:afe@fia.com).

### FINANCIAL DETAILS

Please review the FIA Environmental Accreditation costs, page 6 of the [FIA Environmental Accreditation - Guidelines](#).

## SECTION 1: CONTACT DETAILS

Organisation  
 \_\_\_\_\_

Name  
 \_\_\_\_\_

Email  
 \_\_\_\_\_

Tel  
 \_\_\_\_\_

**FIA Member:** Yes No

**Competency:** Sport:  
 Mobility:  
 Other:

Contact for environmental matters if different from above:

Date

## SECTION 2: ENVIRONMENTAL MANAGEMENT

### 1. The organisation and its senior management demonstrate a commitment to environmental management\*

FIA only

Does the organisation demonstrate a positive approach and commitment to environmental management? Yes Partially No Not sure

Does the organisation have an environmental policy in place? Yes Partially No Not sure

Is it possible for the organisation to appoint an environmentally responsible person? Yes Partially No Not sure

### 2. Environmental objectives and targets are established\*

Does the organisation have environmental objectives and targets? Yes Partially No Not sure

Do they cover relevant environmental impact areas? (See Sections 8-17) Yes Partially No Not sure

Do they provide guidance towards improved environmental performance? Yes Partially No Not sure

**\*Examples can be provided on demand**

**SECTION 2: ENVIRONMENTAL MANAGEMENT**

**3. Communication, training and consultation on environmental issues are carried out\***

**FIA only**

Are training and awareness programmes on environmental issues both for internal and external activities considered? Yes Partially No Not sure

**4. Compliance with relevant environmental regulatory requirements is demonstrated**

Are processes established to maintain the organisation’s level of compliance with applicable legal and regulatory environmental requirements? Yes Partially No Not sure

**5. Environmental performance is measured and monitored**

Are processes in place to periodically monitor and measure environmental performance? Yes Partially No Not sure

**6. Processes and record systems are in place**

Are processes established in order to keep relevant records and documentations related to environmental requirements (eg. records of environmental accidents)? Yes Partially No Not sure

**7. Key Environmental Aspects/Impacts are Identified and Managed**

Have the key environmental impacts of the organisation been identified (scoping)? Yes Partially No Not sure

**SECTION 3: ENVIRONMENTAL IMPACTS**

**8. Energy use**

**FIA only**

Is usage of energy one of your environmental key impact areas? Yes Partially No Not sure

Do you monitor energy use (for example through electricity invoices), or have you established appropriate consumption estimation methods? Yes Partially No Not sure

**SECTION 3: ENVIRONMENTAL IMPACTS**

**9. Water consumption is reduced**

**FIA only**

Is usage of water a critical source, or one of your environmental key impact areas?      Yes    Partially    No    Not sure

Do you monitor water use (for example through water invoices), or have you established appropriate consumption estimation methods?      Yes    Partially    No    Not sure

**10. Waste management is demonstrated**

Is waste management one of your environmental key impact areas?      Yes    Partially    No    Not sure

Are appropriate waste management plans in place to appropriately dispose of wastes?      Yes    Partially    No    Not sure

**11. Issues related to ground and water pollution are identified and managed**

Is ground and water pollution one of your environmental key impact areas?      Yes    Partially    No    Not sure

Are storage facilities (also temporary) in compliance with best practice?      Yes    Partially    No    Not sure

**12. Supply Chain / Procurement of Materials and Services**

Is the supply chain of material and services considered as a key impact area?      Yes    Partially    No    Not sure

Is it a proactive approach towards the supplychain with the aim to improve?      Yes    Partially    No    Not sure

**13. Transport**

Are the transport activities of the organisation considered as a key impact area?      Yes    Partially    No    Not sure

Does the organisation proactively focus to improve the environmental performance of transport related impacts?      Yes    Partially    No    Not sure

**SECTION 3: ENVIRONMENTAL IMPACTS**

**14. Biodiversity and heritage**

**FIA only**

Is biodiversity one of your environmental key impact areas?      Yes    Partially    No    Not sure

Have long-term plans for ecological importance or impacts been established?      Yes    Partially    No    Not sure

**15. Noise**

Is noise one of your environmental key impact areas?      Yes    Partially    No    Not sure

Does the organisation run events in compliance with local requirements?      Yes    Partially    No    Not sure

**16. Air quality**

Is air quality one of your environmental key impact areas?      Yes    Partially    No    Not sure

Are monitoring procedures in place to assess air quality and contribute to better performance?      Yes    Partially    No    Not sure

**17. Carbon emissions**

Is carbon management one of your environmental key priority areas?      Yes    Partially    No    Not sure

Does the organisation have the necessary figures available to calculate the carbon footprint?      Yes    Partially    No    Not sure

**SECTION 4: COMMITMENT**

You have now completed the initial assessment process to determine the environmental status of your organisation.

Please confirm if you wish to continue with the evaluation process and an FIA representative will contact you shortly:      Yes      No

If you have any further questions, please contact the FIA at [afe@fia.com](mailto:afe@fia.com)

Your application will be evaluated by the FIA and you can be asked to provide supporting evidence.

Based on your answers above you should expect to receive an initial response from the FIA with the aim to guide you to the relevant next step of the accreditation process.